



**TOWN OF BURIN
Public Council Meeting Minutes
December 4, 2024**

Members Present:	Kevin Lundrigan	Mayor
	Howard Lundrigan	Deputy Mayor
	Everett Farwell	Councillor
	Shane Foote	Councillor
	Betty Francis	Councillor
	Mary Myles	Councillor
Also Present:	Leo Hartson	Town Manager
	Troy Hollett	Director of Public Works
	Joanne Jackman	Town Clerk
Regrets:	Rhonda Isaacs	Councillor

The meeting was called to order by Mayor Lundrigan at 5:55 p.m.

ADOPTION OF AGENDA

Adoption of Agenda – December 4, 2024

Motion #202412-188

Moved By: Councillor Foote
Seconded By: Deputy Mayor Lundrigan

Be it resolved that the agenda of the December 4, 2024 regular public meeting be adopted as circulated.

Motion Carried Unanimously.

ADOPTION OF MINUTES

Adoption of Minutes of Regular Public Meeting – November 19, 2024

Motion #202412-189

Moved By: Deputy Mayor Lundrigan
Seconded By: Councillor Farwell

Be it resolved that minutes of a regular public meeting held November 19, 2024 be adopted as circulated.

Town of Burin Regular Public Meeting – December 4, 2024

Motion Carried Unanimously.

Adoption of Minutes of Special Meeting – November 28, 2024

Motion #202412-190

Moved By: Councillor Foote

Seconded By: Deputy Mayor Lundrigan

Be it resolved that minutes of a special meeting held November 28, 2024 be adopted as circulated.

Motion Carried Unanimously.

BUSINESS ARISING OUT OF THE MINUTES

The Town Manager provided an update of items actioned since the last regular meeting of November 19, 2024:

- **Capital Works Projects**
 - The Fire Rescue Storage Building Project is nearing completion
 - Port Au Bras Chlorination Building Project – It was discovered that the meter on the booster station on Church Street needs replacement. The current electrician will make the repair to the complete the job at an approximate cost of \$1700.00.

PERMIT APPLICATIONS

The Town Manager recommended approval of the following permit applications:

Application #DEC2024-01 – Resident – To construct a 39x69 residential property at 18-20 Augustus Drive

Motion #202412-191

Moved By: Deputy Mayor Lundrigan

Seconded By: Councillor Francis

Be it resolved that Application #DEC2024-01 to construct a 39x69 residential property at 18-20 Augustus Drive be approved subject to approval of applicable government departments and Council's regulations & stipulations.

Motion Carried Unanimously.

Town of Burin Regular Public Meeting – December 4, 2024

Application #DEC2024-02 – Resident - To construct a 6x8 extension to the porch of a residential property located at 25 Penney's Pond Road

Motion #202412-192

Moved By: Councillor Foote
Seconded By: Councillor Francis

Be it resolved that Application # DEC2024-02 to construct a 6x8 extension to the porch of a residential property at 25 Penney's Pond Road be approved subject to Council's regulations & stipulations.

Motion Carried Unanimously.

Application #DEC2024-03 – Construction of a 32x48 residential property located opposite of 204 Winterland Road

Motion #202412-193

Moved By: Deputy Mayor Lundrigan
Seconded By: Councillor Foote

Be it resolved that Application #DEC2024-03 to construct a 32x48 residential property, located opposite of 204 Winterland Road, be approved subject to approval of applicable government departments and Council's regulations & stipulations.

Motion Carried Unanimously.

Application #DEC2024-04 – Knead to Heal Massage Therapy Clinic – Operation of a Massage Therapy Clinic at 271A Main Street.

Motion #202412-194

Moved By: Deputy Mayor Lundrigan
Seconded By: Councillor Francis

Be it resolved that Application #DEC2024-04 to operate Knead to Heal Massage Therapy Clinic at 271A Main Street be approved subject that it be advertised as a discretionary use, approval of applicable government departments and Council's regulations & stipulations.

Motion Carried Unanimously.

Town of Burin Regular Public Meeting – December 4, 2024

CORRESPONDENCE

DISCUSSION		
From	Regarding	Action
1. Martine Blue	EverWind Fuels Proposed Project.	Acknowledged.
2. Emeil Edwards	Wind Turbines.	Acknowledged.
3. Greg Farrell Pearce Junior High	Requesting financial support of new KickStart Program.	Referred to Finance Committee.
4. ACOA	Offer of Assistance – Innovative Communities Fund.	Dealt with in New Business.
5. Hon. Bernard Davis, Dept. of Justice & Public Safety	Approval of Funding 2024/2025 Fire Protection Vehicles Infrastructure Program.	Dealt with in New Business.

NEW BUSINESS

Fire Protection Vehicles Infrastructure Program

A letter from the Hon. Bernard Davis, Minister, Dept. of Justice & Public Safety, was circulated advising that the Town of Burin has been approved for funding under the 2024/25 Fire Protection Vehicles Infrastructure Program, Project No. FES-NL240007. The funding is to be used for the purchase of a new firefighting vehicle with an estimated project cost of \$620,000.00. The cost sharing agreement for this vehicle is based on an 80/20 Provincial/Municipal ratio and approved based on the condition that the Town is willing and able to meet its share of the costs.

Motion #202412-195

Moved By: Councillor Myles

Seconded By: Councillor Francis

Be it resolved that the Town of Burin accept funding under the 2024/25 Fire Protection Vehicles Infrastructure Program, Project # FES-NL240007, based on an 80/20 Provincial/Municipal ratio, for the purchase of a new Fire Pumper Truck with an estimated cost of \$620,000.

Motion Carried Unanimously.

Town of Burin Regular Public Meeting – December 4, 2024

Motion #202412-196

Moved By: Deputy Mayor Lundrigan

Seconded By: Councillor Farwell

Be it resolved that the Mayor and the Town Manager act as signing authorities on behalf of the Town of Burin for the 2024/25 Fire Protection Vehicles Infrastructure Program, Project # FES-NL240007.

Motion Carried Unanimously.

Offer of Assistance – Innovative Communities Fund

A copy of the contribution agreement for funding under the Innovative Communities Fund to implement Phase IV of the Heritage Square Revitalization Plan was circulated for review.

Motion #202412-197

Moved By: Deputy Mayor Lundrigan

Seconded By: Councillor Foote

Be it resolved that the Town of Burin accept funding under the Innovative Communities Fund for Phase IV of the Heritage Square Revitalization Project. The project is based on a 65/25/10 Federal/Provincial/Municipal ratio with a total project cost of \$1,058,115.20. The Town commits to its 10% share of funding in the amount of \$105,811.

Motion Carried Unanimously.

Motion #202412-198

Moved By: Councillor Foote

Seconded By: Councillor Farwell

Be it resolved that the Mayor and the Town Manager act as signing authorities on behalf of the Town of Burin for the Phase IV Heritage Square Revitalization Project.

Motion Carried Unanimously.

Town of Burin Regular Public Meeting – December 4, 2024

Parking Issues – Brushett’s Road

The Town Manager updated that there are no available parking spaces on Monroe Place as all land adjacent is privately owned. Council briefly discussed a possible resolution.

Motion#202412-199

Moved By: Deputy Mayor Lundrigan

Seconded By: Councillor Myles

Be it resolved that Town staff identify parking spaces for two residential properties adjacent to the turnaround at the end of Brushett’s Road and ensure that it does not impede snow clearing operations.

Motion Carried Unanimously.

ACCOUNTS PAYABLE / INVOICES

Attached as Appendix “A”

A list of payments (Cheque #'s 050307 – 050376), totalling \$ 190,399.85, were presented for review and approval.

Motion #202412-200

Moved By: Councillor Foote

Seconded By: Councillor Myles

Be it resolved that a list of payments attached as Appendix “A”, totalling \$190,399.85, be approved as presented.

Motion Carried Unanimously.

MOTION OF ADJOURNMENT


Motion #202412-201

Moved By: Deputy Mayor Lundrigan

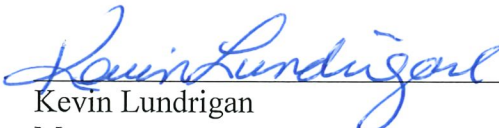
Seconded By: Councillor Francis

Be it resolved that the regular public meeting adjourn at 6:50 p.m.

Motion Carried Unanimously.



Joanne Jackman
Town Clerk



Kevin Lundrigan
Mayor