

# Town of Burin Regular Public Meeting – September 24, 2024

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## TOWN OF BURIN Public Council Meeting Minutes September 24, 2024

<b>Members Present:</b>	Kevin Lundrigan	Mayor
	Howard Lundrigan	Deputy Mayor
	Everett Farwell	Councillor
	Betty Francis	Councillor
	Rhonda Isaacs	Councillor
	Shane Foote	Councillor
<b>Also Present:</b>	Leo Hartson	Town Manager
	Troy Hollett	Director of Public Works
	Joanne Jackman	Town Clerk
<b>Regrets:</b>	Mary Myles	Councillor

The meeting was called to order by Mayor Lundrigan at 5:10 p.m.

### **ADOPTION OF AGENDA**

*Adoption of Agenda – September 24, 2024*

The following items were added to the agenda for discussion:

### **Committee Reports:**

1. Finance Committee – Phase IV Heritage Square Development Project

### **Permit Applications:**

1. Application #SEPT2024-01
2. Application #SEPT2024-02

### **Correspondence:**

1. Resident Emails – Re Environmental Assessment Report

### **New Business:**

1. Canada Building Fund 2024-2029

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### **Motion #202409-146**

**Moved By:** Deputy Mayor Lundrigan

**Seconded By:** Councillor Isaacs

Be it resolved that the agenda of the September 24, 2024 regular public meeting, with noted additions, be adopted as circulated.

**Motion Carried Unanimously.**

### **ADOPTION OF MINUTES**

*Adoption of Minutes of Regular Public Meeting – August 20, 2024*

### **Motion #202409-147**

**Moved By:** Councillor Farwell

**Seconded By:** Councillor Isaacs

Be it resolved that minutes of a regular public meeting held August 20, 2024 be adopted as circulated.

**Motion Carried Unanimously.**

*Adoption of Minutes of Special Meeting – August 20, 2024*

### **Motion #202409-148**

**Moved By:** Councillor Francis

**Seconded By:** Councillor Farwell

Be it resolved that minutes of a special meeting held August 20, 2024 be adopted as circulated.

**Motion Carried Unanimously.**

### **DELEGATIONS OR VISITORS**

There were no delegations or visitors in attendance.

### **BUSINESS ARISING OUT OF MINUTES**

The Town Manager updated Council on a list of items actioned since the last regular meeting of August 20, 2024.

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- **Greenhill Crescent** – A clean up order has been issued for a property in which rodents were identified as being on site in the Greenhill Crescent area. The homeowner is currently working on the clean up.
- **Strategic Plan** – The deadline for submission of Request for Proposals for a strategic plan for the Town was September 5, 2024 and no proposals were received. This has been referred back to the Planning & Development Committee.
- **Burin Bay Arm Outfall** – Work is continuing as time allows to extend the end of the outfall out to the original location.
- **Softball Building Deck**– The new deck surrounding the softball building is completed. We will build tables and benches for it in the next project. Repairs to the softball field are 2/3 completed and will then be ready for sods.

### **COMMITTEE REPORTS**

#### **Planning & Development Committee**

Councillor Farwell, Chairperson, advised that the Planning & Development Committee met on September 9, 2024 and presented the following recommendations:

- **Wind Energy Development** – Two pieces of correspondence were presented to the Committee on behalf of Councillor Isaacs regarding her concerns that the residents of Burin should have the opportunity to vote for the development of wind energy on the Burin Peninsula. A lengthy discussion took place with the consensus of the Committee that there is no change in support for the environmental study for Everwind Fuels.

#### **Motion #202409-149**

**Moved By:** Councillor Isaacs  
**Seconded By:** Councillor Francis

Be it resolved that the Town of Burin hold a plebiscite to conduct a vote of the residents of Burin to see if they are IN FAVOUR of the development of Wind Energy in Burin and the Burin Peninsula or are NOT IN FAVOUR of the development of Wind Energy in Burin and the Burin Peninsula.

**For the Motion:** Councillor Isaacs

**Against the Motion:** Mayor Lundrigan, Deputy Mayor Lundrigan, Councillor Farwell, Councillor Francis, Councillor Foote

**Motion Defeated.**

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- **Discretionary Notice – Miss Renae’s Doggy Daycare** – The Committee reviewed a request from Miss Renae’s Doggy Daycare to change the location of her business from 182 Main Street to 237 Main Street. While this is zoned residential, a discretionary notice is recommended.

### **Motion #202409-150**

**Moved By:** Councillor Farwell  
**Seconded By:** Councillor Isaacs

Be it resolved that a discretionary notice be issued to change the location of the business, Miss Renae’s Doggy Daycare, from 182 Main Street to 237 Main Street.

**Motion Carried Unanimously.**

- **Request – 1 Rocky Lane-** The Committee reviewed a request for use of a right of way located between Police Road and Union Road adjacent to the property owner of 1 Rocky Lane. As in the past, the Committee recommends placing a notice out to the general public to seek any concerns and feedback.

### **Motion #202409-151**

**Moved By:** Councillor Farwell  
**Seconded By:** Councillor Isaacs

Be it resolved that the Town of Burin place a notice out to the general public to seek any concerns and feedback regarding a request for use of a right of way located adjacent to property at 1 Rocky Lane.

**Motion Carried Unanimously.**

- **Arrival of International Caregivers** – Councillor Farwell reviewed correspondence from the Health Professional Recruitment & Retention Office and agrees with the suggestions listed to welcome new recruits. He referred to previous discussions in creating a welcoming package for new residents and recommends that the Town either hire someone to prepare a package focused on Burin in particular or to prepare a package similar to the one created by the Burin Peninsula Health Care Foundation to welcome new doctors to the area. Councillor Farwell will obtain further information and forward it to the Town Manager and Council.

### **Recreation Committee**

Councillor Isaacs, Chairperson, advised that the Recreation Committee met on September 9, 2024 and provided the following update:

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- **Softball Field Upgrades** – Work is currently ongoing at the upper softball field at Central Park. New drainage is being installed in the right outfield and is 2/3 completed.
- **Recreation Director Report** – The Committee reviewed the 2024 Recreation Report submitted by Recreation Director, Ryley Warren. Some items in the report will need to be followed up prior to next season.
- **Alphonus Warren Soccer Field** – Several concerns have been brought forward to the Town from the owner of the property adjacent to the soccer field regarding the use of their parking lot. The issue of blocking of entrances and insurance waivers has been dealt with and full ownership of the field will be dealt with prior to the start of next season.

### Public Works Committee Report

Councillor Foote, Chairperson, advised that the Public Works Committee met on September 10, 2024 and provided the following update:

- **Salt Pond Walking Trail** – A new replacement washroom has been installed on Salt Pond Walking Trail and two older units will be removed.
- **Flow Meters – Big Pond** – The issue with the flow meter on the 8” line is still in process to determine if it can be repaired. A new 12” flow meter has been installed.
- **Augustus Drive/Resident Concern** – A resident attended the last meeting of Council to discuss concern regarding drain water being directed toward his land located off of Augustus Drive. As land ownership was unknown to Council and not part of the assessment roll, it was referred back to Public Works for consideration. Public Works will contact the resident.
- **Long Pond** – The Committee was advised that the new scales were installed and we are currently waiting on Pennecon to set up the SCADA system.

### Finance Committee

Deputy Mayor Lundrigan, Chairperson, advised that the Finance Committee met on September 10, 2024 and presented the following recommendations:

- **Financial Support** – The Committee reviewed a request inquiring about funding availability similar to the City of St. John’s to travel for sports activities. No funding is currently identified for this type of activity through the Town of Burin.
- **Burin Heritage Square Revitalization** – Work continues on Heritage Square with an application now submitted to both levels of government for Phase IV. The application will be for \$1,058,115.00 in overall funding with a 10% share required by the Town of

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Burin. The Committee recommends approval of \$105,811.50 for the Town's 10% cost share, less HST rebate, for the Burin Heritage Square Revitalization Project.

### **Motion #202409-152**

**Moved By: Deputy Mayor Lundrigna**  
**Seconded By: Councillor Farwell**

Be it resolved that the Town of Burin commit to a financial contribution of \$105,811.50 for its 10% cost share, less HST rebate, for Phase IV of the Burin Heritage Square Revitalization Project.

**Motion Carried Unanimously.**

### **PERMIT APPLICATIONS**

The Town Manager recommended approval of the following permit applications:

**Application #SEPT2024-01 – Resident – Construction of a residential shed at 16 Spar Crescent**

### **Motion #202409-153**

**Moved By: Councillor Foote**  
**Seconded By: Deputy Mayor Lundrigan**

Be it resolved that Application #SEPT2024-01 to construct a residential shed at 16 Spar Crescent be approved subject to Council's regulations & stipulations.

**Motion Carried Unanimously.**

**Application #SEPT2024-02 – Resident – Construction of a residential shed at 10 Clover Crescent**

### **Motion #202409-154**

**Moved By: Councillor Foote**  
**Seconded By: Councillor Francis**

Be it resolved that Application #SEPT2024-02 to construct a residential shed at 10 Clover Crescent be approved subject to Council's regulations & stipulations.

**Motion Carried Unanimously.**

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### **CORRESPONDENCE**

The following correspondence was reviewed and discussed:

<b>From</b>	<b>Regarding</b>	<b>Action</b>
1. Friends of Daffodil Place	4 <sup>th</sup> Annual Facebook Live Fundraiser – Requesting financial support.	Referred to Finance Committee.
2. Environmental Assessment Division	Proposed Undertaking – Burin Pen. EverWind Green Fuels Project	Council will meet on Friday, Sept. 27/24 at 1:30 p.m. to review & discuss the document.
3. Appleby Picco Law	Parking at Alphonsus Warren Soccer Field.	A waiver has been obtained that the owner is not liable for any incidents that may arise from June 1-Aug. 31 each year.
4. Grace Sparkes House	Request to host Take Back the Night Walk at Burin Fire Hall – September 22/24	This event has already taken place.
5. Resident	Hobby Farm – Winterland Road.	Information.
6. Dept. of Municipal & Provincial Affairs	Ultimate Recipient Canada Community Building Fund Agreement 2024-2034.	Dealt with under New Business.
7. Service NL	Boil Water Advisory – Gripe Cove.	Information.
8. Dept. of Transportation	Vehicles / Equipment Disposal.	Information.
9. True Blue	Child Abuse Prevention Month Proclamation.	Mayor Lundrigan signed the proclamation.
10. Resident	Requesting a public meeting – wind turbine project.	Acknowledged, will advise to direct any questions to the Everwind Office. The Town Manager advised that he has reported the personal online harassment received from this resident to the RCMP.
11. Miss Renae’s Doggy Daycare	Change of location for place of business.	Dealt with in Planning & Development Committee.
12. Ryley Warren, Recreation Director	Recreation Report 2024.	Dealt with in Recreation Committee.

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13. Councillor Isaacs	Windmill Industry – Burin Peninsula.	Dealt with in Planning & Development Committee.
14. Point Leamington Town Council	Notice to residents re proposed wind turbines.	Dealt with in Planning & Development Committee.
15. Resident	Request to use right of way – Rocky Lane	Dealt with in Planning & Development Committee.
16. Health Professional Recruitment & Retention Office	Recruitment of Health Professionals in Burin.	Dealt with in Planning & Development Committee.

### **ACCOUNTS PAYABLE / INVOICES**

Attached as Appendix “A”

Lists of payments totalling \$ 455,971.21 were presented for review and approval as follows:

- Cheque # 050143 – # 050205 - \$121,953.75
- Capital Accounts (Jan-Aug/24) - \$251,837.62
- Pre-Authorized Bill Payments (Jan-Aug/24) - \$82,179.84

#### **Motion #202409-155**

**Moved By:** Councillor Foote

**Seconded By:** Councillor Isaacs

Be it resolved that a list of payments, attached as Appendix “A”, totalling \$455,971.21, be approved as presented.

**Motion Carried Unanimously.**



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### NEW BUSINESS

#### *Canada Building Fund 2024-2029*

Council reviewed correspondence outlining funds allocated under the Canada Building Fund for years 2024 to 2029.

#### **Motion #202409-156**

**Moved By:** Deputy Mayor Lundrigan

**Seconded By:** Councillor Foote

Be it resolved that the Town of Burin accept funding allocated under the Canada Building Fund for years 2024 to 2029 in the amount of \$586,327.00.

**Motion Carried Unanimously.**

### MOTION OF ADJOURNMENT

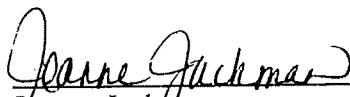
#### **Motion #202409-157**

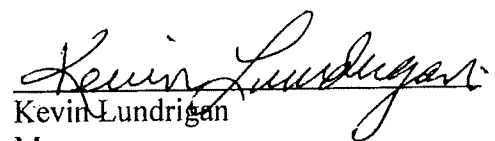
**Moved By:** Deputy Mayor Lundrigan

**Seconded By:** Councillor Farwell

Be it resolved that the regular public meeting adjourn at 5:55 p.m.

**Motion Carried Unanimously.**

  
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Joanne Jackman  
Town Clerk

  
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Kevin Lundrigan  
Mayor